

New Graduated Student Registration Procedures

<https://www3.reg.cmu.ac.th/stdinfo/graduate/index.php>

1. Check for student ID.

2. Log in to complete the form, upload documents and upload photos.

- Click Sign in

Part 1. Personal Profile

- Please check pre-filled data and fill other information. Please fill in "-" if data are not available.

บันทึกทะเบียนประวัตินักศึกษาใหม่ ระดับบัณฑิตศึกษา
ภาคการศึกษาที่ 1/2566

1. Personal Profile 2. Upload Documents, Upload photo, Registration submit/Satisfaction survey, Payment Sign Out

โปรดตรวจสอบและกรอกข้อมูลทะเบียนประวัติ ให้ครบถ้วน หากข้อมูลในช่องใดไม่มีขอให้ใส่เครื่องหมาย "-" ในช่องดังกล่าว
Please check pre-filled data and fill up other information. Please fill in "-" if data are not available.

รหัสนักศึกษา/Student ID
66000000

คณะ Faculty

สาขาวิชา Major

แขนงวิชา Field of Specialization

เพศ Sex

สถานภาพสมรส Marital status

เลขประจำตัวประชาชน Passport No. (for non-Thai)

Residence country code

Email address

Email address confirm

ตำแหน่ง Title

- Please read “Additional terms and conditions”. Click accept and click update.

ข้อมูลมารดา / Mother Information

ตำแหน่ง Title

ชื่อ Given name

นามสกุล Family name

สถานะ Status

อาชีพ Occupation

รายได้ Income

ประวัติการศึกษา / Educational Background

สถาบันการศึกษาเดิม Previous Institute/University

วุฒิการศึกษาเดิม Degree

คะแนนเฉลี่ยสะสม GPA

Additional terms and conditions

1. I certify that I have checked and filled in the information on this report from for student registration as true and correct and agree to the disclosure of the information for the use of the University and/or myself. I do hereby acknowledge that Chiang Mai University is allowed to access my personal data on the sole purpose of academic processing and/or personal emergency contact. Also, I do hereby consent that the university can use my personal data for improving university's academic services. Furthermore, I do hereby consent that the university can lawfully disclose my personal data to government agencies and/or private organization that required to access the data on the ground of legal obligation personal/university interests according to Registration Office, Chiang Mai University's Privacy Policy (<https://www1.reg.cmu.ac.th/web/en/privacy-en/>)

2. I understand that this process is only to register as a new student. I must proceed as scheduled in the academic calendar to enroll for courses or university service.

☐ Accept

บันทึกข้อมูล Update

Part 2. Upload Documents, Upload Photo, Registration submit/Satisfaction survey, Payment

Please complete each and every step. (step 1 – step 7)

1) Documents

- Please specify your documents for submission.

The screenshot shows the first step of a 7-step registration process. The steps are: 1. Documents, 2. Verify documents, 3. ID card photo, 4. Identity verification photo, 5. Satisfaction survey, 6. Confirm, and 7. Payment/Print. Step 1 is currently active.

1. Please specify your documents for submission.

1 Transcript

- ☒ Bachelor's degree official transcript with graduation date.
- ☐ Master's degree official transcript with graduation date.
- ☐ Ongoing study Bachelor's degree transcript.
Upload Transcript (stating the date of graduation) At <https://www3.reg.cmu.ac.th/stdinfo/graduate/> within Oct 8, 2021
- ☐ Ongoing study Master's degree transcript.
Upload Transcript (stating the date of graduation) At <https://www3.reg.cmu.ac.th/stdinfo/graduate/> within Oct 8, 2021

☒ 2 VISA

2) Verify document

- Check file. If file is not correct please upload again. Then click Save/Continue.

The screenshot shows the second step of the registration process. The steps are: 1. Documents, 2. Verify documents, 3. ID card photo, 4. Identity verification photo, 5. Satisfaction survey, 6. Confirm, and 7. Payment/Print. Step 2 is currently active.

2. Verify/Upload documents for registration.

Passport (foreign student) check file
✓ Verified

Transcript check file
✓ Verified

VISA File not found.
✓ Verified

Please provide an evidence of name/surname change certificate if they are different from transcript. File not found. Choose File No f...osen

Please verify documents. Click "Continue" if documents are accurate.

Documents must be in the PDF format. The size must not be larger than 2 MB. The document must be scanned by a scanner or any proper equipments. Do not take document photo with mobile phone/camera.

Save/Continue »

If PDF File is larger than 2 MB, please compress the file before upload.Click here to compress file....

3) ID card photo

- Please upload your photo for CMU Student ID Card. Then click Save/Continue.

Please complete each and every step.



1 Documents	2 Verify documents	3 ID card photo	4 Identity verification photo	5 Satisfaction survey	6 Confirm	7 Payment/Print
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3. CMU Student ID Cards


The photo should be adhered to the following suggestion.

1. Color photo, not black and white. Clear background, no people, or objects behind. Enough lighting, no shadows. It should be taken not more than 3 months. Scanned photo is not accepted.
2. Full front view of your head and shoulders, no other body parts. (Little smile but show no teeth). Digital retouching is not recommended except lightly sharpening.
3. No hats, glasses or headkerchief (unless for religious practice)
4. Polite hairstyle, not too fashionable or in a high bun or loose hair covering front face. (no beard and mustache, unless for religious practice)
5. Wear white or light-color plain shirt. Polo shirt or T-shirt is allowed only with suit. No other decorations.
6. Portrait orientation ratio 3:4 with resolution between 900 x 1200 and 1200 x 1600 pixel. File size must be larger than 100 KB but not exceed 1 MB. Image must be in JPG file format. Large file may be failed to upload.
7. Background image will be digitally retouched to purple. Image will be cropped before processing that may reduce image quality. Therefore, high quality image is recommended. Low quality image upload will result in low quality ID card. In general, photo taken with mobile phone is good enough.

Example

Student ID Card Photo Examples (satisfy the requirements)
Student ID Card Photo Examples (not meeting the requirements)

 No file chosen

☐ I hereby certify that it is my photo.

[Save/Continue »](#)

Student ID Card
Photo Examples

4) Identity verification photo

- Please upload your photo with your passport for identity verification. Then click Save/Continue.

Please complete each and every step.

1 Documents	2 Verify documents	3 ID card photo	4 Identity verification photo	5 Satisfaction survey	6 Confirm	7 Payment/Print
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4. Photo requirements for identity verification

Photo requirements for identity verification


To verify identity, please upload your photo with your ID card (Thai student) or with passport (foreign student). Please show your ID card (or passport) next to your face (ear level). It should be noted that the information shown on your ID card (or passport) must be clear and readable. The recommended resolution is 1200 x 1600 or better with 1-2 MB file size.

The approval of registered documents and photos will be sent via text service (SMS) and/or email. Student will be notified when and where to get the ID card within approximately one month.

Example

ID Verification Photo Examples (satisfy the requirements)
ID Verification Photo Examples (not meeting the requirements)

 No file chosen

☐ I hereby certify that it is my photo.

[Save/Continue »](#)

ID Verification Photo
Examples

5) Satisfaction survey

Please complete each and every step.

1 Documents

2 Verify documents

3 ID card photo

4 Identity verification photo

5 Satisfaction survey

6 Confirm

7 Payment/Print

5. Satisfaction survey

List	Overall satisfaction				
	Highest	High	Moderate	Disappointed	Most disappointed
1. Accuracy and up to date of Data provided.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Please rate your level of expectation	<input checked="" type="radio"/> beyond expectation <input type="radio"/> within expectation				
2. User friendliness.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Please rate your level of expectation	<input checked="" type="radio"/> beyond expectation <input type="radio"/> within expectation				
3. Overall satisfaction.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Please rate your level of expectation	<input checked="" type="radio"/> beyond expectation <input type="radio"/> within expectation				
Other suggestions					
<div></div>					

[Save/Continue »](#)

6) Confirm

Home [Personal Profile](#) [Upload Documents, Upload photo, Registration submit/Satisfaction survey, Payment](#) [Sign Out](#)

Please complete each and every step.

1 Documents

2 Verify documents

3 ID card photo

4 Identity verification photo

5 Satisfaction survey

6 Confirm

7 Payment/Print

6. Registration

Please read before submission.

- Please ensure that documents are accurate and completed before submission.
- After submission, revision is not allowed.
- After completion, link to apply for CMU IT Account will be shown.

Registration Status :: Congratulations, the new student registration process is completed.

Please follow the link to apply for CMU IT account
<http://account.cmu.ac.th/Activation/>

[Save/Continue »](#)

7) Payment/Print

- Choose only one to pay. (7.1 or 7.2 or 7.3)

1
Documents

2
Verify documents

3
ID card photo

4
Identity verification photo

5
Satisfaction survey

6
Confirm

7
Payment/Print


Payment Availability
(Payment on 4 June 2022 from 08:30 to 23:00 (GMT +7) **)**

- QR Payment (select 7.1) or
- Credit Card Online Payment. Credit Card service fee and Tax of 2.30 % (select 7.2)
- Cashier's Cheque/Credit card/Debit card, Please contact CMU Finance Division only Tel. 053-943130 (select and print out document 7.3)
 - Cashier's Cheque pay to the order of "Chiang Mai University"
 - Credit Card (0.9% fee)
 - Debit Card (no fee) (If the amount is more than 20,000 Baht Please check the daily limit before paying)
- Completion of document submission and tuition fee payment will be notified by email/SMS.

Note: If you have any problems about tuition fee Payment please contact your respective department/Faculty.

7.1 QR Payment (Scan QR code to pay tuition fee)

THAI QR PAYMENT



7.2 Credit Card Online Payment

**** Receipt shows only tuition fee. Credit Card service fee and Tax of 2.30 % are not shown nor included.**

7.3 Cashier's Cheque/Credit card/Debit card, Please contact CMU Finance Division only. (Print out Invoice)

Print out Invoice to CMU Finance Division only.

- Click print out receipt.

Please complete each and every step.

1
Documents

2
Verify documents

3
ID card photo

4
Identity verification photo

5
Satisfaction survey

6
Confirm

7
Payment/Print

Payment Availability
(Payment on 4 June 2022 from 08:30 to 23:00 (GMT +7) **)**

- QR Payment (select 7.1) or
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Note: If you have any problems about tuition fee Payment please contact your respective department/Faculty.

ชำระเงินด้วย QR Payment เรียบร้อยแล้ว/Completed QR Payment 4 Jun. 2022 ยอดเงิน/Total 25,000.00 บาท/Baht

7.1 QR Payment (Scan QR code to pay tuition fee)

ชำระเงินด้วย QR Payment เรียบร้อยแล้ว/Completed QR Payment 4 Jun. 2022 ยอดเงิน/Total 25,000.00 บาท/Baht

พิมพ์ใบเสร็จรับเงิน/Print out receipt

Tuition fee	25,000	Baht
Tuition fee discount	0	Baht

7.2 Credit Card Online Payment

พิมพ์ใบเสร็จรับเงิน/Print out receipt

7.3 Cashier's Cheque/Credit card/Debit card, Please contact CMU Finance Division only. (Print out Invoice)

Graduate Records Section

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